



Kentucky Commission on the Deaf and Hard of Hearing

## **Position Announcement**

### Executive Advisor Kentucky Commission on the Deaf and Hard of Hearing

The Kentucky Commission on the Deaf and Hard of Hearing (KCDHH) seeks an experienced, creative individual to fill the position of Executive Advisor. KCDHH, a state agency within the Education and Workforce Development Cabinet, is charged to advise the Governor and General Assembly concerning policy and programs needed to enhance the quality and coordination of services for deaf and hard of hearing persons. The agency also assists local, state and federal governments and public and private agencies in the development of programs for deaf and hard of hearing persons, oversees the provision of interpreter services for state agencies and operates the telecommunications access program to ensure equal access to telecommunications services. This staff position works directly with the Executive Director in carrying out the mandates of the agency. Desired qualifications include:

- Extensive knowledge of issues affecting the deaf and hard or hearing; ability to recognize and support individual choices relative to communication options and to foster inclusivity among individuals with diverse communication modalities;
- Excellent written and interpersonal communication skills, including competency in American Sign Language; demonstrated ability to effectively and tactfully communicate with people at many levels; demonstrated ability to develop and maintain effective and positive relationships within an organization and with the public;
- An keen understanding of executive agencies, the Kentucky

state legislative process and negotiating budget allocations from funding sources;

- Ability to lead, plan and support an organized environment for staff working on a wide variety of activities; ability to think strategically while assisting in the management of operations;
- Posses leadership skills including the ability to forge partnerships with consumers, families and other government and advocacy agencies; demonstrated commitment to public service and a record of accomplishment in disability advocacy;
- Knowledge of emerging technology; ability to set priorities and demonstrate success in securing funding through competitive grants; and
- The successful candidate must have a minimum of a bachelors' degree in a relevant field and prior experience as an administrator.

**Send resume and letter of interest to:**

Kentucky Commission on the Deaf and Hard of Hearing  
C/O Virginia Moore, Executive Director  
632 Versailles Road  
Frankfort, KY 40601  
800-372-2907 V/T  
[Virginia.Moore@ky.gov](mailto:Virginia.Moore@ky.gov)

***Applications will be accepted until the position is filled.***

This position does not confer merit system status. It is our policy to provide equal employment opportunity to all qualified employees and applicants for employment and not to discriminate on any basis prohibited by law, including race, color, sex, age, religion, national origin, disability, marital status or status as a veteran.

